



Date: 05-01-2020

Dear Parents/Guardians,

In an effort to ensure that schools best provide meal modifications for students who require them, Pitt County Schools requires documentation of any student's Unique Mealtime Needs to be in line with guidelines from the Department of Public Instruction. We are asking that all PCS students with unique mealtime needs complete a *Medical Statement for Students with Unique Mealtime Needs for School Meals* form. Please review the instructions on the attached form, and return your child's school nurse, teacher, or school staff member that provided you/them with this form. You have been provided a copy of the updated Medical Statement form along with this letter.

Please note that, starting with the 2020-2021 school year, a *Medical Statement for Students with Unique Mealtime Needs for School Meals* form will be required for all students that need an accommodation and will need to be updated or completed when 1) a potential Unique Mealtime Need is suspected, 2) there is a change in status of a Unique Mealtime Need, 3) a student transfers to a new school for a new year, or 4) a student transitions from elementary to middle school, and middle to high school. Also, the *Medical Statement for Students with Unique Mealtime Needs for School Meals* form is for students with *medical conditions* that require meal modifications. Should your student have non-medical dietary needs/preferences, the School Nutrition department has several resources that can assist you on their district webpage: <https://www.pitt.k12.nc.us/schoolnutrition>.

Your timely return of the *Medical Statement* is imperative to ensure that your child's school can create a plan to provide safe, appropriate meals and snacks to your child while at school. We appreciate your cooperation and prompt attention to this request. If you have any further questions, please feel free to contact:

Joi Hadnott, OTR/L

UMN Coordinator

(252) 830-3557

hadnottj@pitt.k12.nc.us

Christine Polk, RD, LDN, SNS

School Nutrition Registered Dietitian

(252) 830-4288

polkc@pitt.k12.nc.us

"USDA is an equal opportunity employer and provider". For full USDA nondiscrimination statement please visit: <http://www.fns.usda.gov/usda-nondiscrimination-statement>